

Volunteers

332.1 PURPOSE AND SCOPE

It is the policy of this department to use qualified volunteers for specified tasks and duties in order to create efficiencies for the Department and improve services to the community. Volunteers are intended to supplement and support, rather than supplant, certified officers and civilian personnel. Volunteers can be an important part of any organization and have proven to be a valuable asset to law enforcement agencies. Volunteers help to increase department responsiveness, delivery of services and information input, and provide new program opportunities. In addition, volunteers bring new skills and expertise to the Department and prompt new enthusiasm.

332.1.1 DEFINITIONS

Definitions related to this policy include:

Volunteer - An individual who performs a service for the Department without promise, expectation or receipt of compensation for services rendered. This may include unpaid chaplains, unpaid officers, interns, persons providing administrative support and youth involved in a law enforcement Explorer Post, among others.

332.1.2 VOLUNTEER ELIGIBILITY

Requirements for participation as an Colorado State University Police Department volunteer include:

- (a) A valid driver's license, state identification or other valid government issued identification.
- (b) No conviction of a felony, any crime of a sexual nature, any crime related to assault, any crime related to moral turpitude or any crime related to impersonating a law enforcement officer.
- (c) No conviction of a misdemeanor crime within the past 10 years, excluding petty traffic offenses.
- (d) No condition of mental health disorder or chemical dependency that may adversely affect the person's ability to serve in the position.
- (e) A personal background history and character suitable for a person representing the Department, as validated by a background investigation.

332.2 VOLUNTEER MANAGEMENT

The unit supervisor to which the volunteer or intern as assigned will be responsible for oversight and daily management.

Colorado State University Police Department

Policy Manual

Volunteers

332.2.1 DRESS CODE

As representatives of the Department, volunteers are responsible for presenting a professional image to the community. Volunteers shall dress appropriately for the conditions and performance of their duties.

Volunteers shall conform to approved dress consistent with their duty assignment.

332.3 PROPERTY AND EQUIPMENT

Volunteers will be issued an identification card that must be worn and visible at all times while on-duty. Any fixed and portable equipment issued by the Department shall be for official and authorized use only. Any property or equipment issued to a volunteer shall remain the property of the Department and shall be returned at the termination of service.

332.4 DISCIPLINARY PROCEDURES/TERMINATION

A volunteer may be removed from the volunteer program at the discretion of the unit supervisor to which they are assigned.

Volunteers may resign from volunteer service with this department at any time. It is requested that volunteers who intend to resign provide advance notice of their departure and a reason for their decision.