

# SAFE Commuting



## REGULATIONS



- Dismount and walk in designated Dismount Zones.
- Stop at all stop signs and traffic lights.
- Ride at night with a headlight.
- Use hand signals and make eye contact with motorists.
- Ride on the right-hand side of the road with the flow of traffic and do not ride the wrong way on a one-way street.



- Take safety seriously and wear a helmet.



COLORADO STATE UNIVERSITY



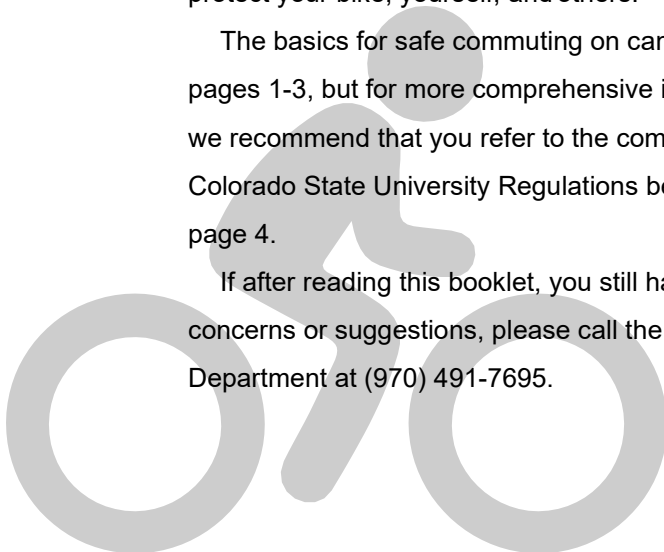
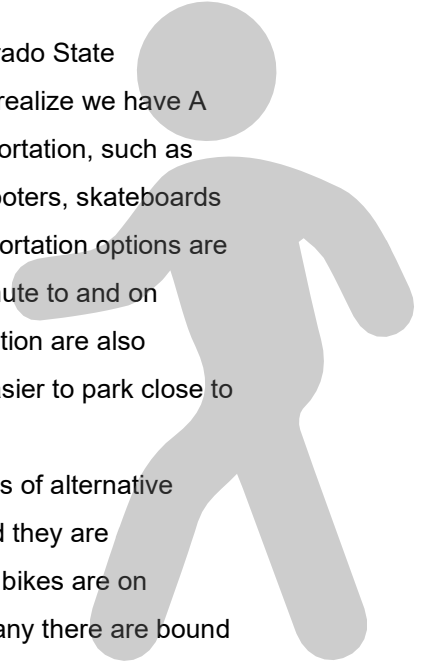
## Safe Commuting

You do not have to be on the Colorado State University campus for very long to realize we have A LOT of alternative means of transportation, such as people walking, riding bicycles, scooters, skateboards and rollerblades. Alternative transportation options are clean, quiet, healthy ways to commute to and on campus. These forms of transportation are also relatively inexpensive and much easier to park close to your next class than a car.

Bikes make up the largest means of alternative transportation used on campus and they are everywhere! An average of 15,000 bikes are on campus every day and with that many there are bound to be more accidents and thefts. A general guideline for safe cycling is if you should not do it in a car, you should not do it on a bike. Best securing practices call for locking the frame of the bike to a rack with a U-lock. You need to keep in mind the precautions necessary to protect your bike, yourself, and others.

The basics for safe commuting on campus are on pages 1-3, but for more comprehensive information, we recommend that you refer to the complete Colorado State University Regulations beginning on page 4.

If after reading this booklet, you still have questions, concerns or suggestions, please call the CSU Police Department at (970) 491-7695.



## Registration is Required

University regulations require that all University staff, students, and faculty register their bicycles, e-bicycles, and e-scooters with the CSU Police Department. The registration fee is good for as long as the registration sticker is readable. For complete registration information, see section III on page 7.

## Lock Your Property with a Good Lock

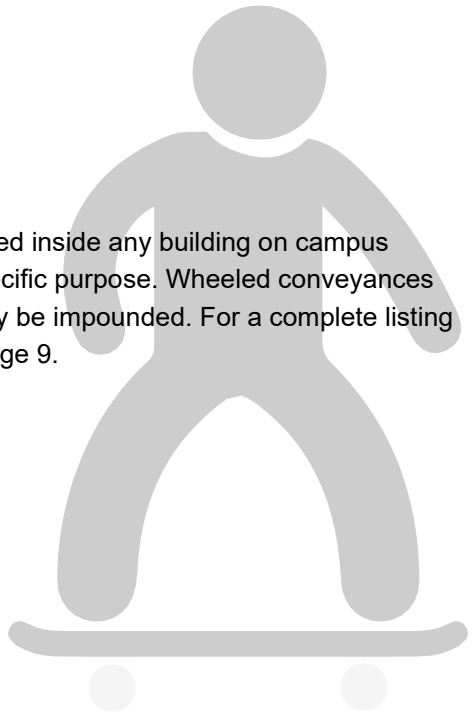
An average of four bikes per week are reported missing to CSUPD. To prevent theft, we recommend using a good cable lock in conjunction with a U-shaped lock. If you use a cable lock, put the cable through the front wheel, rear wheel, and frame. The best locking practice includes locking the frame of the bicycle to the rack with a U-lock. Always lock your bike to a non-moveable structure. Always lock your skateboard to the board racks provided around campus. These racks require a pad lock to secure the board into an open slot. Always secure your scooter to a bicycle rack using a lock.

## Park Properly

Wheeled conveyances must be parked in racks where provided. It is prohibited to lock to trees, plants, railings, fences, posts, hydrants, or buildings. A wheeled conveyance may not be parked where it obstructs:

- handicap ramps
- walkways
- streets or drives
- building entrances
- motor vehicle parking
- grounds maintenance operations

Wheeled conveyances may not be parked inside any building on campus unless the space is designated for that specific purpose. Wheeled conveyances parked in violation of these regulations may be impounded. For a complete listing of parking regulations, see section V on page 9.



## Moving Regulations

**Did you know that all traffic laws apply to bicyclists as well as motorists?** Cyclists have all the rights and responsibilities on the road that motorists have. They can be charged with careless driving, driving under the influence, eluding police, and so on. Electric scooters and electric skateboards are required to ride in bike lanes where provided, dismount in Dismount Zones, adhere to speed limits, yield right-of-way, and make complete stops at stop signs. Performing tricks, jumps or other maneuvers other than for transportation are not permitted. They must obey traffic lights, ride with hands on the handlebars, make complete stops at stop signs, and obey the speed limit. For a listing of moving regulations, see section IV on page 7.

## Dismount Zones

For your safety and the safety of others, you must dismount bicycles, roller blades, hover boards, scooters, and skateboards in designated dismount zones. In other words, these areas are walk zones only! Dismount hours are 7:30 a.m. to 5:00 p.m. weekdays unless otherwise posted. Failure to dismount will result in a violation notice being issued. Other dismount zones may be designated as our campus changes.

## Roller Blades and Skateboards

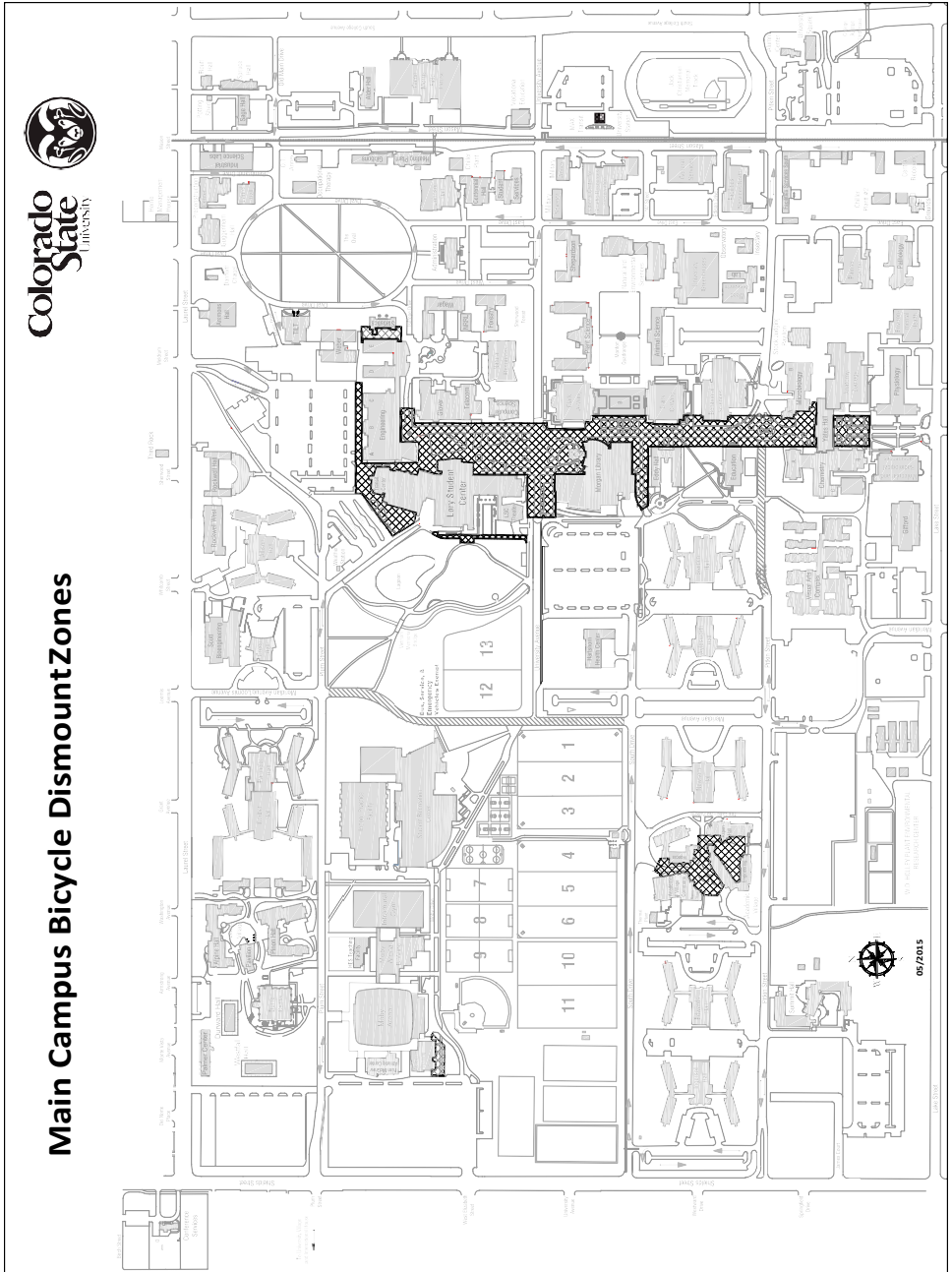
Some of these regulations apply to roller bladers and non-motorized skateboards as well (i.e., dismount zones and yielding right-of-way). Roller blades, skates, hover boards, and skateboards may not be used inside buildings or where posting prohibits them. Performing tricks, jumps, or other maneuvers other than for transportation are not permitted.

## Violations and Fines

If an accident results because of a safety violation, a violator's fine may be doubled. For a listing of the most common Violations/Fines/Fees, see section VI on page 11.



# Dismount Zones on Main Campus



# Colorado State University Transportation Regulations

Revised July 2019

## I. INTRODUCTION

### A. TRANSPORTATION EDUCATION and ENFORCEMENT PROGRAM (TEEP)

The purpose of TEEP is to educate commuters and enforce rules and regulations pertaining to the operation of wheeled conveyances on campus. The goal of the program is to provide a safe traffic environment so that all modes of transportation can coexist.

TEEP is a unit of the Colorado State University Police Department (CSUPD). Administration of the program is the responsibility of the TEEP Coordinator who is assigned by the Chief of Police. Enforcement is the responsibility of Patrol supervisors via the commander of the Patrol Division.

1. Education – is achieved through events, brochures, media releases, personal contact at registration sessions, enforcement warning periods, and a bicycle safety seminar hosted by the League of American Bicyclists, among other efforts.
2. Enforcement – includes targeting specific violations and/or locations as recommended by the TEEP Coordinator based on violation trends, complaints, accidents, circulation patterns, road and weather conditions, and other factors.

The TEEP Coordinator, with the knowledge and approval of the Chief of Police, has discretionary authority to establish police department policies and procedures consistent with the purpose and goals of the program.

### B. SCOPE OF REGULATIONS

Colorado State Regulations supplement all state laws (herein referred to as CRS), the City of Fort Collins Traffic Code, and all applicable City ordinances.

These Regulations are in effect at all times and apply to all persons while on the Colorado State campus. Visitors are subject to citations that may result in an appearance before a state or municipal judge. Faculty, staff, and students are subject to University violation notices that may result in an appearance before a Judicial Affairs officer and/or a CSU Regulations Appeals Board.

### C. GRANTING AUTHORITY

Colorado Revised Statute (CRS) 23-5-106 gives the governing board of any state institution of higher education the authority to promulgate rules and regulations for the safety and welfare of students, employees, and property.

CRS 23-5-107 gives the governing board of any state institution of higher education the authority to promulgate rules and regulations providing for

the operation and parking of vehicles upon the grounds, driveways, or roadways within the property under the control of the governing board. Colorado State Regulations are approved by the State Board of Agriculture in accordance with the authority granted by these statutes.

## II. DEFINITIONS

- A. **Wheeled conveyances** = a means of transportation such as a bicycle, electric bicycle, non-motorized kick scooter, electric scooter, skateboard, electric skateboard, rollerblades, roller-skates, or a hoverboard. This does not include low-power scooters)
- B. **Bicycle** = every vehicle propelled solely by human power applied to pedals upon which any person may ride having two tandem wheels or two parallel wheels and one forward wheel, all of which are more than fourteen inches in diameter.
- C. **Electric Bicycle or e-Bicycle** = a vehicle having two tandem wheels or two parallel wheels and one forward wheel, fully operable pedals, and electric motor not exceeding 750 watts, and a top power-assisted speed of twenty miles per hour.
- D. **Police Bicycle or e-bicycle** = a bicycle with special equipment operated by a police officer and which may be exempt from parking and moving regulations.
- E. **Electric Scooter or e-scooter** = a device with no more than two ten-inch or smaller diameter wheels that has handlebars, is designed to be stood upon by the operator, and is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed no more than twenty miles per hour on a paved level surface.
- F. **Electric Skateboard or e-skateboard** = a wheeled device consisting of a footrest mounted on wheels upon which a person may ride, that is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed no more than twenty miles per hour on a paved level surface.
- G. **Skateboard** = any device consisting of a footrest mounted on wheels less than fourteen inches (14”) in diameter, upon which a person may ride, that is propelled solely by human power. This includes roller -skates, rollerblades (in-line skates) and non-motorized kick scooters. These devices are not vehicles. They are considered toys by CRS code.
- H. **Board(er)s** = refers to both skateboard users and hover board users.
- I. **Electric Personal Assistive Mobility Device or EPAMD** = a self-balancing, non-tandem two-wheeled device, designed to transport only one person, that is powered solely by an electric propulsion system producing an average power output of no more than 750 watts. This includes Segways and hover boards.
- J. **Low-Power Scooter** = self-propelled vehicle designed primarily for use on the roadways with not more than three wheels in contact with the ground, no manual clutch, and either an internal combustion engine not exceeding

50cc or an electric engine not exceeding 4,476 watts. Excludes for the definition toy vehicles, electrical assisted bicycles, wheelchairs, or any device designed to assist mobility impaired people who use pedestrian rights-of-way.

- K. **Pedestrian** = any person afoot or any person with mobility impairment who may need a mechanical device for transportation.
- L. **Visitor** = all persons not classified as faculty, staff, or students of Colorado State University.
- M. **Registration** = the uniquely numbered adhesive sticker purchased from the CSU Police Department and supplied as evidence of registration.
- N. **CSU Moving Violation** = the printed form completed by the police officer (or police department employee) that serves notice and information to a person alleged to have committed a violation of these regulations.
- O. **Calendar Day** = sequential days in a calendar, including weekends and holidays.
- P. **Dismount Zone** = all areas of the University posted for no riding and marked with ground graphics and/or “Dismount” signs. All Dismount Zones apply to all forms of wheeled conveyances.
  - 1. Dismount is defined as “walking with both feet on the ground, beside the bicycle or scooter.”
  - 2. Dismount is defined as “carrying the board by hand or bag.”
  - 3. Dismount is defined as “carrying the rollerblades (skates) by hand or bag.”
- Q. **Bike Lane** = portion of a roadway or shoulder designated for preferential or exclusive use by people riding bicycles, e-bicycles, e-scooters, and e-skateboards. It is distinguished from the portion of the roadway for motor vehicle traffic by a paint stripe, curb, or other devices. (Note: Boards are not allowed in bike lanes or roadway.)
- R. **Road** = any highway.
- S. **Roadway** = that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk, berm, or shoulder even though such sidewalk, berm, or shoulder is used by persons riding bicycles, or other human-powered vehicles, or pedestrians. If a highway includes two or more separate roadways, “roadway” refers to any such roadway separately but not to all such roadways collectively.
- T. **Sidewalk** = a pathway constructed primarily for use by pedestrians.
- U. **Bicycle Path/Route** = a separate path, trail, or portion of sidewalk completely separated from the roadway, used primarily for wheeled conveyances.



### **III. BICYCLE, E-BICYCLE, AND E-SCOOTER REGISTRATION**

#### **A. REGISTRATION REQUIRED**

All bicycles, e-bicycles and e-scooters ridden or parked on the Colorado State campus must be registered with the CSUPD. An exception will be made for people who are visitors to campus. The registration decal is valid if the numbers are readable.

#### **B. COST**

The cost of registration is \$10.00. The cost is subject to change following approval of the Board of Governors of the CSU System.

#### **C. TRANSFER OF REGISTRATION**

Registrations are not transferable, and the new owner must register under their name. The new (or previous) owner must also ensure the old registration has been removed when possession of ownership has changed. Only one CSU registration can be affixed to any bicycle, e-bicycle or e-scooter at one time.

If a bicycle is stolen, lost, or destroyed, the owner should notify CSU Police Department so a notation can be made on the registration form.

If the bicycle, e-bicycle or e-scooter is stolen, it is highly recommended the owner make a police report.

#### **D. REGISTRATION FORM**

The registration form provided by CSUPD should be completed with all information requested. The serial number of the bicycle, e-bicycle or e-scooter must be recorded. If the bicycle, e-bicycle or e-scooter does not have a serial number, it is the responsibility of the registrant to select a unique number and have it inscribed on the frame. A Colorado State I.D. number is recommended. CSU Police Department can provide a free serial number engraving service at the time of registration.

#### **E. REGISTRATION ATTACHMENT**

The registration decal is supplied with an adhesive backing to be attached to the main frame on the bicycle at the top of the down tube. Attach the registration decal to the bar of the e-scooter just below the handlebars, facing the rider. The registration is to be affixed so that it is clearly visible.

### **IV. MOVING REGULATIONS**

#### **A. MOTOR VEHICLE TRAFFIC LAWS APPLY**

Every person riding a bicycle, e-bicycle and e-scooter is required to obey the same applicable traffic regulations as the driver of an automobile, including those set aside specifically for bicycles. All wheeled conveyances are also required to obey all traffic control devices specific to this campus.

## **B. PEDESTRIAN LAWS AND RIGHT-OF-WAY**

1. Pedestrians have the right-of-way on all sidewalks and crosswalks.
2. (a) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.  
(b) Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right-of-way to all vehicles upon the roadway.  
(c) Between adjacent intersections at which traffic control signals are in operation, pedestrians shall not cross at any place except in a marked crosswalk.  
(d) No pedestrian shall cross a roadway intersection diagonally unless authorized by official traffic control devices; and, when authorized to cross diagonally, pedestrians shall cross only in accordance with the official traffic control devices pertaining to such crossing movements.  
(e) No pedestrian shall suddenly leave a curb or other place of safety or run into the path of a moving vehicle that is so close as to constitute an immediate hazard.
3. Wheeled conveyances must give an audible signal before overtaking a pedestrian. An audible signal can be a bell, horn, or voice- anything to alert a pedestrian of an approaching wheeled conveyance and the direction they are going.

## **C. SPEED LIMITS**

Wheeled conveyances will obey the posted speed limits. Where speed limit signs do not exist, speeds should not exceed 20 miles per hour on campus streets and 10 miles per hour in parking lots. When riding on a bicycle path or other area shared with pedestrians, wheeled conveyances will not exceed a speed that is reasonable and prudent with respect to visibility, traffic, weather, and surface conditions, but in any case will be less than the speed allowed on campus streets and parking lots.

## **D. RIDING PROHIBITED**

Bicyclists, e-bicyclists, e-scooters and e-skateboards will use roadways, bicycle lanes, and other maintained pathways unless otherwise posted. Low-power scooters are prohibited to travel along a bicycle path/route. Boarders may use sidewalks and other maintained pathways unless otherwise posted. Wheeled conveyances will not infringe, or perform tricks, upon benches, stairs, or other architectural components, landscaped areas, or any areas that are under cultivation.

People riding bicycles, e-bicycles, e-scooters, and e-skateboards will not ride on those sidewalks that are *adjacent* to streets, unless posted otherwise. Other sidewalks may be used providing that bicyclists yield right-of-way to pedestrians. Wheeled conveyances will dismount on *any* sidewalk where riding is impractical due to heavy pedestrian use or other conflict.

Per University policy, wheeled conveyances may not be used inside buildings or in posted areas of the campus. Police officers or other University officials may impound to determine identity of the user and/or to facilitate contact with a parent in the case of a juvenile violator.

#### **E. RIDING AT NIGHT**

When riding at night (30 minutes after sunset, continuing to 30 minutes prior to sunrise), anywhere on campus, bicycles, e-bicycles, e-scooters, and e-skateboards, will be equipped with a light that is visible for a distance of 500 feet to the front and a reflector that is visible from 600 feet to the rear in the lower beams of an approaching car.

#### **F. POLICE BICYCLES**

A police bicycle may be used to respond to emergencies or pursue violators. In those circumstances, officers are exempt from the provisions set forth in these regulations except that they must use due regard for the safety of others (consistent with CRS 42-4-106) and give audible signals to alert others while exercising these privileges when appropriate.

### **V. PARKING REGULATIONS**

#### **A. PARKING PERMITTED**

Bicycles, e-bicycles, e-scooters, and kick scooters will be parked only at bicycle racks, bicycle garages, or other approved parking areas unless they are stored within the residence of the owner or authorized user. Skateboards and e-skateboards will park only at designated skateboard racks. To promote security, bicycles, e-bicycles, e-scooters, and kick scooters should be locked to the rack. Any locking device left attached to a rack can be removed by CSUPD.

Racks are provided on a first-come, first-served basis. Registration does not guarantee a space in a rack.

Police bicycles may be parked in violation of regulations to allow officers quick response to calls/circumstances.

#### **B. PARKING PROHIBITED**

Wheeled conveyances will not be parked in any University building unless authorized.

The following areas are not to be used for parking: landscaped areas or areas under cultivation, service driveways, building entrances, driveways, bikeways, walkways, ramps, or any other passageway to which emergency equipment, wheelchairs, pedestrians, or service equipment may need access.

The following objects are not to be used for parking: trees, plants, signs, fences, railings, posts, fire hydrants, trash receptacles, buildings, or other objects either living or artificial other than bicycle racks, bike garages, or skateboard racks.

Personal bicycles, those not identified as Bike Share bicycles, will not be allowed to park in designated Bike Share racks. Any personal bike will be removed at the owner's expense.

Low-Power scooters are prohibited from parking in bicycle racks. Contact Parking and Transportation Services for further information on parking Low- power scooters in motorcycle zones.

### **C. SECURE BICYCLE PARKING**

Secure bicycle and e-bicycle parking at Colorado State University is a storage option for those using a bicycle or e-bicycle to commute to and around campus. If you need an efficient way to get around campus during the day, consider bringing a bicycle to store in a secure shelter. With a registered bicycle and a valid permit, there is no limit on the amount of time your bicycle can be stored, even overnight or breaks.

#### ***Eligibility***

Any CSU employee or student is eligible for a bicycle parking permit in our secure shelters. Bicycles parked inside the structure must have a barcoded bicycle registration sticker from CSU Police and a current permit for the secure facility from Parking & Transportation Services.

#### ***The Shelters***

Bicycle shelters are shared storage areas with a secure locking system and protection from the weather typically in a garage or a stand-alone bicycle cage. Shelters protect a bicycle not only from adverse weather conditions but also deter theft and vandalism. Space in the bicycle shelters is available to rent on a first-come, first-served basis. All shelters are programmed to be opened only by a valid bicycle parking permit holder using their RamCard.

Any bicycle without a valid bicycle parking permit will be impounded by the CSU Police Department at the owner's expense. Valid permit

holders providing access to non-permit holders are subject to having their permit revoked.

### **D. ABANDONMENT**

A wheeled conveyance will be considered abandoned if it has not been moved after fifteen (15) days and will be subject to impoundment.

Immediate impoundment is warranted if a bicycle is deemed abandoned by displaying any of the following:

- Severely rusted chain
- Flat or missing tire
- Missing major parts (wheel, handlebar, pedals, chain)
- Organic growth (vines/grass) around the tires
- Severe damage (e.g., bent rim or frame)
- Buildup of debris, trash around tires
- Significant amount of dirt accumulated on the bicycle seat
- Unlocked

## CONSTRUCTION SITES

In cases of a rack on or adjacent to a construction site, a wheeled conveyance will be considered abandoned if it has not been moved after three (3) days. Racks needing to be relocated due to construction will be posted with a sign three days in advance before impoundment and reasonable attempts to contact the registered owner will be made. Special arrangements need to be made with the CSU Police Department if a wheeled conveyance cannot be moved in this time to avoid impoundment/fees.

## E. IMPOUNDMENT/SAFEKEEPING

Violations of Colorado State regulations that create a special need for very prompt action, such as violations involving a danger to life, health, or safety, may also result in the safekeeping/impoundment of the offending wheeled conveyance.

1. When a wheeled conveyance is abandoned, found, or in violation of Colorado State regulations, any University police officer, or other person authorized by the Chief of Police, may remove the lock or securing mechanism, if necessary, and impound or provide safekeeping of the wheeled conveyance.

2. CSU Police Department will use reasonable efforts to contact the owner of any impounded wheeled conveyance by notice to the registered owner as shown by the CSU Police Department registration records.

The impoundment of a wheeled conveyance, and any resulting fines or fees, may be appealed using the procedures set forth in section VII (C) 3 of these regulations for the handling of a CSU Moving Violation Notice. Any such appeal shall address the question of whether the underlying violation on which the impoundment was based created a need for action. Such an appeal may address, in addition to the impoundment of the wheeled conveyance, the underlying violation on which the impoundment was based.

#### **F. LIABILITY/TAMPERING**

The University will not be liable to the owner of the wheeled conveyance or owner of the lock/securing mechanism for the cost of repair or replacement of any property caused as a result of safekeeping/impoundment.

Tampering with a wheeled conveyance (and/or police department lock) that has been impounded may subject the owner or other person to additional sanctions, including criminal charges.

#### **G. RELEASE**

The release of an impounded wheeled conveyance requires a person to:

1. provide proof of ownership,
2. pay impound fees (see FINES/FEES [paragraph VI]),
3. pay any outstanding violation notices, and
4. register the wheeled conveyance (if required).

Impounded wheeled conveyances will be held at the CSUPD impound at Green Hall for a minimum of twenty- five (25) days before being sent to Surplus Property for refurbishment and resale. A reasonable attempt will be made to contact the owner during this time.

Wheeled conveyances not claimed by the owner within the time periods stated above will be disposed of by CSU without further notice to the registered owner. CSU shall not be liable to the owner for any loss, damage, claim, or amount in connection with impoundment and disposal of the item.

### **VI. VIOLATIONS/FINES/FEES**

Violation of any Colorado State regulation may result in the issuance of a CSU Moving Violation Notice to the owner and/or operator of a wheeled conveyances or a pedestrian on the Colorado State campus.

## **A. SAFETY VIOLATIONS**

The following actions are considered to be safety violations and subject the violator to a **\$35.00** fine, with the exception of speeding 10-19 mph over the limit:

- Failure to obey traffic control device
- Speeding 5-9 over the posted limit
- Speeding 10-19 over the posted limit (**\$50.00**)
- Failure to use turn signal
- Driving too fast for conditions
- Careless driving
- Improper turn

- Wrong way on a one way
- Driving on laws, sidewalk, or bike path/lane
- Failure to yield right of way
- Operating in a dismount zone
- Driving without lighting equipment
- Crossing diagonally

**Other moving violations, as defined by CRS and MTC, are considered safety violations as well and may be cited by the officer.**

More than one safety (and/or parking) violation can be cited on the same CSU Moving Violation Notice.

## **B. ACCIDENTS**

All traffic accidents involving a wheeled conveyance are subject to a police investigation *if* required by law. People riding wheeled conveyances may be subject to a county or municipal summons in these cases. In those cases, in which a formal investigation is not required and the accident is a result of a safety violation, the fine will be doubled for that violation only.

## **C. PARKING VIOLATIONS**

The following actions are considered to be parking violations and subject the violator to an **\$25.00** fine, with the exception of attaching to a handicap ramp (see list below for fine amount).

1. Operating or parking without a required license
2. Parking in a University building or other No Parking area as described in paragraph V (B).
3. Attaching wheeled conveyance to a handicap ramp/accessway–  
**\$50.00**

## **D. OTHER VIOLATIONS**

1. Providing false information/identification – **\$75.00**
2. Disobeying a police officer or a campus safety officer – **\$75.00**

## **E. OTHER SANCTIONS**

In addition to the issuance of a CSU Moving Violation Notice, violators may also be referred for appropriate University discipline within their constituency groups for repeated violations, personal conduct, or other issues of concern.

## **F. OTHER FEES**

1. Impounded bikes – **\$25.00**
2. Lock cuts – **\$10.00**

## **G. FINE/FEE SCHEDULES**

Fines for violations of bicycle regulations were established and approved August 1, 1993. Changes to the fine schedule can be requested of the Board of Governors of the CSU System via recommendations of the TEEP Supervisor and the Chief of Police.



Fees for police department services are set by the TEEP Supervisor and the Chief of Police. Fee schedules are reviewed by the Board of Governors of the CSU System. Impound fees include storage charges and a fee for removing a lock or securing mechanism.

## **VII. HANDLING A CSU MOVING VIOLATION NOTICE**

### **A. PAYMENT**

The fine can be paid within 14 calendar days of the issuance of the notice.

### **B. APPEAL PROCESS**

The CSU Moving Violation Notice may be appealed by:

1. A written appeal must be filed to the TEEP Coordinator within 14 calendar days of issuance of the CSU Moving Violation Notice. Initiation of an appeal stays the penalty until a ruling is made. An Appeals Board will consider the written appeal and information on the violation, including written comments by the officer, and decide to uphold the charge or dismiss the violation.

Written appeals will be considered during the next scheduled appeals session. The person appealing will be notified of the decision by mail.

2. Impoundment Appeals – Impoundment appeals are handled in the same manner as CSU Moving Violation Notice appeals. The owner may make a written appeal to recover any fees that were charged as a result of his or her wheeled conveyance being impounded. To be able to file an appeal, fees and fines must be paid prior to the property being released.
3. Hearing Fees – A hearing fee of up to **\$15.00** per violation notice will be assessed for violations that are upheld in the hearing process.
4. Closure – The hearing referee's decision on appeals is final and not subject to additional administrative appeal.

### **C. SAFETY SEMINAR**

If the violation is a safety violation the person has the option of attending a bicycle safety seminar. Persons passing the seminar with a satisfactory grade of 70 percent or higher will have their fine reduced by half. If the person signs up for a seminar, but fails to attend, the original fine will be doubled. Only one seminar can be attended per person while at CSU, for violations cited on one notice.

### **D. ADDITIONAL SANCTIONS**

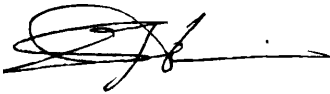
If the fine is not paid, an appeal filed, or the person fails to sign up for a safety seminar within 14 calendar days of issuance of a CSU Moving Violation, the fine will double. Delinquent faculty and staff fines will be deducted from the employee's paychecks. Delinquent student fines will be sent to Accounts Receivable for collection and/or may subject the student to denial of registration, transcripts, and diplomas.

## Letter from Police Chief

Dear Students, Faculty, and Staff,

Many people in our CSU community use alternative transportation as a sustainable, affordable and quick way to commute to campus daily. In fact, there are more than 15,000 people riding bicycles on campus every school day at Colorado State University. Please be considerate of vehicles and pedestrians as you travel the streets and paths of the University and the streets of the surrounding community. Obeying the laws will make everyone's travel much safer. Courtesy, safe riding, using safety equipment, registering and locking your property to a rack will keep you healthy and your property safe. Enjoy the experience of using alternative transportation and ride safe!

Sincerely,



Chief of Police  
Colorado State University

