

Video Export Request

Please complete this form to request exported video from the CSU camera security system.

Date:

Individual Requesting Video:

Email:

Camera Building

Camera Room

Video Date

Video Time Frame

Reason for Request:

Access to stored data shall be strictly limited to University employees who have a legitimate business need. Campus units shall identify the persons within the unit who have a recurring, legitimate business need to access real-time or stored electronic security system data and shall provide names and positions to the STC. Persons not identified for such purposes shall not be permitted access without the express, prior, written approval of the STC Chair. Surveillance equipment operators must be trained and supervised in the responsible use of surveillance technology, including the technical, legal, and ethical parameters of such use. The STC will be responsible for providing or arranging for this training.

Signing below acknowledges that the requestor has received and read the University Video Policy and agrees to comply as stated.

Requestor's Signature: _____

Send a copy to the Security Technology Committee by emailing the signed form to franke.johnson@colostate.edu

Security Technology Committee (STC) Approved

Security Technology Committee (STC) Disapproved

Authorized Signature (STC Representative): _____ Review Date: _____
