

JAY CALLAGHAN




Dear Sir or Madam,

I am writing this letter with great interest to share my specific qualifications for the position of **Chief of Police, Colorado State University Police Department**. Please accept the attached résumé as a professional introduction and application for this assignment.

After reviewing the job description, I believe my experiences in law enforcement (25) twenty-five years; including the last year as the Patrol Services Captain for Colorado State University have prepared me well for this opportunity. As you will note, in the attached résumé, I have had the opportunity to perform a variety of roles throughout my professional career. Those roles often required me to solve problems and make good decisions in a dynamic environment and in a timely manner. My leadership experiences have given me credibility as a proven transformational leader that has consistently been able to balance the needs of my department as well as the expectations of the communities I have been privileged to serve.

I have been fortunate to have had the opportunity to interact with people in a variety of circumstances, socioeconomic backgrounds, and cultures. These opportunities have allowed me to develop excellent interpersonal communication skills. As I progressed into different leadership roles, I have had the opportunity to build relationships with internal and external stakeholders. The foundation of these partnerships was established by building trust and a willingness to listen and understand the needs and expectations of the community.

In March 2021, I accepted the position of Captain from the Colorado State University Police Department. During my brief time at Colorado State University, I have had the opportunity to build positive relationships with members of my department, establish stability, and goal setting, and provide growth opportunities that have been presented using my transformational style of leadership. My sphere of influence has also focused on and provided much-needed relationship building with our Colorado State University community as well. I look forward to speaking with you about this opportunity and how I may contribute to the fulfillment of your current and future objectives. Thank you very much for your time and consideration.

Respectfully,

Jay Callaghan